

Safety/Hazmat Committee Meeting

June 19, 2012

1:00 pm

Present:

John Heimaster

Anne McCown

Nicole Boyer

Bruce Farnham

Joel Javines

Wendy Corbin

The committee met and discussed the following action items:

- **AEDs** – The AED maps were discussed among the committee. Wendy does not have the maps that Marty had. Wendy did receive maps from Walter but they are the maps for hazmat. Bruce will send Wendy the AED maps.
- **IIPP**—Anne confirmed that the IIPP has been sent out. Wendy added that custodians do not have access to email like most employees. Wendy added that Spanish speaking employees may need tests in Spanish. Are there a variety of formats available? Nicole added that hourly employees should be trained as well in the IIPP program.
- **Driving on Campus**—Joel has reviewed language that would work for our district regarding a procedure on driving on campus. Since it was Joel's last committee meeting, he has suggested Kurt Brauer. Joel added that they have a map of restricted areas where you may not drive or during certain times of the day. He also discussed the responsibility of a department to designate approved vehicles. There was no action or discussion regarding skateboards on campus.
- **Hazmat**— Monthly safety training for June includes information on hazardous materials. July will be job hazards/good housekeeping. In the beginning of October, we will have safety training available via email. The proposed training will include online training that each individual can sign-in via link. The email will go to all employees, not just supervisors. The data includes that those employees that have received it do perform it, but when sent to supervisors, it does not always get to employees.
- Hazardous materials have changed at the District. Anne added that we are transitioning it to a campus function and is no longer handled at District. If one has questions, they can call Anne McCown. The Prop 65 standard was discussed and Anne researched it. The signage must notify people going in to buildings. Warnings must be placed in conspicuous area. The signs (at digital arts) were placed at 3 entrances. The science building had 10 signs needed including notification at the main doors and doors that open outside. Each individual building should be looked over. It should also be determine which buildings have hazardous chemicals and/or reproductive harm.
- **Injury Report**—The Auxiliary employee attended a bi-national border conference and was rear ended in a car accident. The Auxiliary employee claimed noise and stress claim. Cuyamaca had a minor abrasion from a slip and fall. Grossmont had an injury in Athletic/Maintenance area where one of the chair trollies ran over the athletic employee. Grossmont also had a repetitive motion claim. Grossmont had a tutor center slip and fall which resulted in a twisted left ankle. The Cuyamaca business office had a repetitive motion claim, adjunct faculty. A Cuyamaca slip and fall occurred around the One-Stop Center. Anne asked if the stairs in Grossmont were remedied. Wendy replied that Tim Flood would have information.
- **Safety on Campus**—Joel talked to Sue, the organizer of the Middle College, to discuss with the students at an orientation about smoking on campus. Campus closure gates update: padlocks were received for both Cuyamaca and Grossmont. Chris Weiss will install them and will work with Paul Silva for Cuyamaca. They will be in place either this week or next week. Only the Fire Department has keys. Short gate at Veterans office: still open
- **Emergency Preparedness**— Reporting a death of an employee or hospitalization: reporting procedure will be required for all employees including full time, part time, hourly, student workers and interns. Joel spoke about the Emergency & Management Plan, AP 3505. This is on the intranet and hand-outs were provided. Each campus has an EOC committee to meet the requirement. District Services is a resource to the EOCs. Generally,

the President is the EOC commander and a designee. Training was provided to both campuses during flex week. This year, Joel has been asked to provide an active shooter training.

- **Safety Training/Inspections**– MRSA outbreak was contracted at a different facility. If it did happen here, we need to report it to the proper agency (CDC). Wendy asked if it was MRSA; how it was determined that it was a false alarm? Anne replied that we will receive confirmation from CC Athletics. The whirlpool table was discussed. Anne and Nicole will visit whirlpool table at Cuyamaca. Safety inspections will come up in September
- **Misc**– Joel Javines will be retiring on ERI effective June 30, 2012. This will be his last safety meeting.

NEXT MEETING: July 24, 2012 Teleconferenced 1:00-2:30 pm

Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at Anne.McCown@gcccd.edu.